



## MEMO

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December 7<sup>th</sup>, 2023

From: Range Center, Inc.

Re: New Pool, Gym & Cafeteria Rental Fees & Information

To: Range Center Staff & General Public

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Beginning January 1, 2024, facility rental will be open to ALL Friday – Sunday.

Employees will now receive a 50% Discount on our list price.

### Facility Rental Fees

As of January 1, 2024

<u>FACILITY</u>	<u>PUBLIC FEE</u>	<u>FACILITY</u>	<u>EMPLOYEE FEE</u> <u>(50%Off)</u>
Cafeteria	\$ 60.00	Cafeteria	\$ 30.00
Gym	\$ 60.00	Gym	\$ 30.00
Pool	\$ 125.00	Pool	\$ 62.00
Cafeteria & Gym	\$ 100.00	Cafeteria & Gym	\$ 50.00
Cafeteria & Pool	\$ 150.00	Cafeteria & Pool	\$ 75.00
Pool & Gym	\$ 150.00	Pool & Gym	\$ 75.00
Pool, Gym & Cafeteria	\$ 175.00	Pool, Gym & Cafeteria	\$ 87.00

Range Center will be offering several programs with our new policies.

### Open Gym Membership

Days offered: Tuesday, Wednesday

Seasonally:

Jan-April, May-August & September-December

\$45.00 per season or 165.00 for the entire year (Jan – Dec)

### Health Swim - for Motility

Monday – Friday 2:30pm – 4:30pm

\$20.00/ per month



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**Increase Effective January 1, 2024**

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Although we welcome community use of our building, it is not a public facility.

The use of our facility is limited to the specific areas/times reserved by you, and all other areas at Range Center are off-limits.

Range Center, Inc. belongs to the individuals who live and work here.

Range Centers First Priority , for use is given to our clients.

Applications of NON-RANGE CENTER GROUPS or ORGANIZATIONS will be considered only if requested facility is available at that time.

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**Facility Rental Fees**

**As of January 1, 2024**

<b><u>FACILITY</u></b>	<b><u>PUBLIC FEE</u></b>	<b><u>FACILITY</u></b>	<b><u>EMPLOYEE FEE</u></b> <b><u>(50%Off)</u></b>
Cafeteria	\$ 60.00	Cafeteria	\$ 30.00
Gym	\$ 60.00	Gym	\$ 30.00
Pool	\$ 125.00	Pool	\$ 62.00
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Cafeteria & Pool	\$ 150.00	Cafeteria & Pool	\$ 75.00
Pool & Gym	\$ 150.00	Pool & Gym	\$ 75.00
Pool, Gym & Cafeteria	\$ 175.00	Pool, Gym & Cafeteria	\$ 87.00

**APPLICATION FOR USE OF RANGE CENTER, INC.**

The usage of your group is limited to the area reserved, and all other rooms or facilities are off-limits.

The undersigned requests the rental privileges of the following Range Center facility:

LOCATION: (Indicate all that apply.)

POOL \_\_\_\_\_ GYM \_\_\_\_\_ CAFETERIA \_\_\_\_\_

Facility usage is scheduled at 3-hour intervals, this includes set-up and cleaning times.

DATE OF RENTAL: \_\_\_\_\_

TIME FROM: \_\_\_\_\_ TO: \_\_\_\_\_

PURPOSE: \_\_\_\_\_

ANTICIPATED ATTENDANCE: \_\_\_\_\_ (Pool Capacity 20)

INDIVIDUAL/ORGANIZATION: \_\_\_\_\_

The undersigned is authorized to make this request and assumes full responsibility for any damages, breakage, loss to furniture or equipment and for the observance of all rules and regulations which relate to this permit. PLEASE READ AND OBSERVE CAREFULLY ALL THE RULES AND REGULATIONS ATTACHED TO THIS APPLICATION. **YOU WILL BE BILLED A \$25 CLEANING FEE IN THE EVENT CLEAN-UP IS NOT SATISFACTORY. Your cooperation in keeping this building clean and orderly at all times will be greatly appreciated.** We reserve the right to cancel any permits.

CONTACT PERSON: \_\_\_\_\_ FACILITY CHARGE: \_\_\_\_\_  
(Please Print) (Due before: \_\_\_\_\_)

SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_





## RULES AND REGULATIONS

Although we welcome community use of our building, it is not a public facility. The use of our facility is limited to the specific areas/times reserved by you, and **all other areas at Range Center are off-limits**. Range Center, Inc. belongs to the individuals who live and work here. First priority for use is given to them. Applications by NON-RANGE CENTER GROUPS or ORGANIZATIONS will be considered only if requested facility is available at that time.

### RENTAL FEES

\$60.00	Cafeteria	\$150.00	Cafeteria & Pool
\$60.00	Gym	\$150.00	Pool & Gym
\$125.00	Pool	\$175.00	Pool, Cafeteria & Gym
\$100.00	Cafeteria & Gym		

Facility usage is scheduled at 3-hour intervals.  
This includes time for setting up for and cleaning up after your event.

Due to unforeseen circumstances, the pool will occasionally need to be closed, therefore cancelling any scheduled event. All attempts will be made to contact the scheduled user prior to the event to notify them of the closure. Keep in mind that there is **an updated, recorded message regarding the pool's availability. This number is 254-7766**. It should be accessed as close to your scheduled time as possible, since pool conditions are checked daily and subject to change at any time.

Use of large or heavy equipment on floors, as well as nailing of fixtures, decorations or other equipment to the walls or floors is NOT PERMITTED. **Groups using the facility shall be held responsible for any damage to premises, breakage or loss of equipment, etc. which occurs while said group is on the premises.**

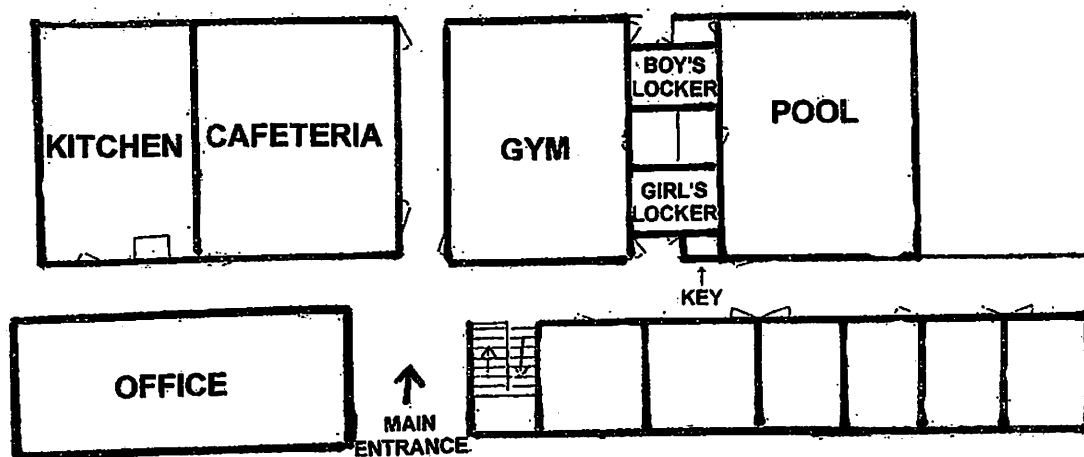
**Clean-up in all areas is required.** Clean-up equipment will be available in the cleaning cupboard next to the water cooler in the cafeteria. Please remove trash bags to the outside container or from premises, and return all tables and chairs to their original places. **YOU WILL BE BILLED A \$25 CLEANING FEE IN THE EVENT CLEAN-UP IS NOT SATISFACTORY.** Leave the area neat and clean, turn lights off and **keep ALL INSIDE AND OUTSIDE DOORS SHUT AT ALL TIMES**. The use of kitchen and kitchen equipment is NOT INCLUDED in rental of cafeteria.

RANGE CENTER, INC.  
1001 NW 8<sup>th</sup> Avenue  
PO Box 629  
Chisholm, MN 55719

You will need to cancel 5 business days ahead of time for a full refund, unless cancellation is made by Range Center. This will give adequate opportunity for other users to reserve our facility.

A phone for **EMERGENCY USE** is in a small room off the central hallway, next to the girl's locker room, and a first aid kit is in the pool area for use as necessary.

If you have never rented the pool before, the key to the pool room is located in the labeled file cabinet in the small room right next to the door that goes in to the pool (see map below).



It's also important to know that this key also opens the doors to the locker rooms. However, if you are in the locker room and want to enter the pool room, you'll need a key to enter (or have someone already in the pool room open it for you). These doors are kept locked that way for the safety of our clients.

Please be sure to return the key to the labeled file cabinet.